



PRIVACY INFORMATION ON THE PROCESSING OF PERSONAL DATA PURSUANT TO ARTICLE 13 OF THE EUROPEAN REGULATION 201/679 ON THE PROTECTION OF INDIVIDUALS WITH REGARD TO THE PROCESSING OF PERSONAL DATA (GDPR)

Dear User,

Novatex Italia Spa with registered office in Oggiono (LC), Via per Dolzago n. 37, C.F. and P.IVA 02635440965, PEC novatexitalia@legalmail.it, e-mail privacy@novatexitalia.it, for the principle of transparency, provides you with the following information in order to make you aware of the characteristics and methods of processing of your personal data:

Who we are and what data we process.

Novatex Italia Spa in the person of its legal representative p.t., acts as **Data Controller** and guarantees you the utmost confidentiality in the processing of your personal data, their accuracy and updating, as established by current data protection regulations. We care about the security of your personal data and in order to prevent its loss, unlawful or unallowed use and unauthorised access, we use and observe specific security measures.

The Data Controller processes personal data (e.g. name, surname, physical address, Province and Municipality of residence, landline and/or mobile telephone number, tax code, VAT number, company name, e-mail, bank and payment references, e.g. IBAN, SDI univocal code), hereinafter "data", communicated by you when concluding contracts for the services offered by the Data Controller and/or for marketing purposes. The Controller may also save cookies, as described in more detail in the Cookie Policy that you will find on the institutional website.

Purpose of processing and legal basis.

The data is used by the Data Controller to manage and execute contact requests you have forwarded, to provide assistance, and to fulfil legal and regulatory obligations to which the Data Controller is subject by virtue of its activity. Under no circumstances does the Data Controller use your personal data for purposes that are not stated.

In particular, your data will be processed for the following purposes:

a) For contact and/or information material requests.

Your personal data is processed for the purpose of handling requests for information and contact details and/or sending information material, as well as for the fulfilment of any other obligations arising.

The legal basis for these processing operations is the fulfilment of the services inherent in the request for information and contact details and/or the sending of information material and compliance with legal obligations.

b) For pre-contractual relationship management.

The processing is carried out in order to carry out activities prior to the purchase of one of our products, the management of the quotation, to fulfil legal obligations.

The legal basis for such processing is the fulfilment of services concerning the pre-contractual relationship and compliance with legal obligations.

Refusal to provide data necessary for the performance of the requested service.

The collection and processing of the personal data sub a) and b) referred to in the preceding point is necessary in order to carry out the services requested. If you do not wish to provide the personal data expressly envisaged as necessary, the Controller shall not be able to carry out the processing connected with the management of the services requested nor the fulfilments deriving therefrom.



Method of Treatment.

The processing is carried out using automated tools for the time strictly necessary to achieve the purposes for which the data were collected and, in any case, in accordance with the relevant regulations.

Specific security measures are observed in order to prevent the loss of data, unlawful or incorrect use thereof and unauthorised access, so that access is permitted only to those persons in charge or responsible persons appointed in accordance with the applicable legal provisions.

Recipients and/or possible recipients of personal data.

In addition to the owner, in some cases, categories of managers and authorised persons involved in the company organisation (administrative, commercial, marketing, legal, accountants, system administrators) may have access to the data.

Furthermore, the Controller may make use of external parties (such as third-party technical service providers, carriers, hosting providers, cloud services, IT companies, communication agencies) appointed as external data processors.

The updated list of Data Processors can always be requested from the Data Controller at the address given above.

Data retention period.

Unless you explicitly express your wish to delete them, in relation to the different purposes and purposes for which they have been collected, your personal data will be kept for the time provided for by the applicable legislation, and in any case for a period of time not exceeding that necessary to achieve the above-mentioned purposes and, specifically, relating to the performance of the contract for a period of ten years (after which the rights arising from the contract itself will be prescribed).

Rights of data subjects.

The person to whom the personal data refer has the right at any time under the GDPR to obtain confirmation of the existence or non-existence of such data and to know its content and origin, to verify its accuracy or to request that it be supplemented or updated, or corrected.

Requests should be addressed to Novatex Italia Spa with head office in Oggiono (LC), Via per Dolzago n. 37, C.F. and P.IVA 02635440965, PEC novatexitalia@legalmail.it, e-mail privacy@novatexitalia.it,.

In connection with the processing of the aforementioned data, the user has the right to obtain from the Controller:

1. confirmation of the existence or otherwise of your personal data, their communication in intelligible form and knowledge of their origin, as well as the logic on which the processing is based;
2. the deletion, within a reasonable period of time, of your data, their transformation into anonymous form or the blocking of data processed in violation of the law;
3. the updating of the data, their rectification or, when interested, their supplementation;
4. a statement that the operations referred to in points 2) and 3) above have been brought to the attention of those to whom they have been disclosed, unless this proves impossible or involves a disproportionate use of means;
5. the rectification or erasure of data concerning him/her or the restriction of processing;
6. has the right to revoke consent for optional processing not related to the performance of the contract signed with the Controller;
7. has, moreover, the right to object on legitimate grounds to the processing of personal data concerning him/her, even if pertinent to the purpose of collection, to request their portability, to exercise the right to be forgotten, as well as to apply both to the ordinary



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Judicial Authority and to the competent Data Protection Authority for any infringement he/she may have suffered in the manner indicated on the Guarantor's website at www.garanteprivacy.it.

The data may also be disclosed to all those persons who have access to the data by virtue of regulatory and/or administrative measures (including public safety and judicial authorities).

Your data will not be transferred to a third country or to an international organisation. Should the Controller transfer data outside the European Union, he undertakes to ensure that this transfer takes place in compliance with the provisions issued by the European Commission, in accordance with the applicable legal provisions.

We will only disclose your data in the event of a legal or contractual obligation as a prerequisite for the conclusion of a contract.

Automated decision-making processes.

No automated decision-making processes are carried out on the aggregated data collected, except for the purpose of better management of the site.

Minors.

In accordance with Article 8 of the GDPR, no person under 16 years of age may send information to this website without prior consent of their parents or legal guardian, nor may they make purchases or perform legal acts at this website without the aforementioned consent, unless this is permitted by applicable law.

Final Clauses.

This privacy policy may be subject to updates, so users are advised to consult it periodically.